

CLUB RULES

As at 9th August 2020

1. NAME

- (a) The name of the Club shall be the Whangamata Club Incorporated, hereinafter referred to as “The Club”.

2. REGISTERED OFFICE

- (a) The Registered Office of the Club shall be at 404 Port Road, Whangamata or such other place as the Committee from time to time appoint.

3. OBJECTS

3.1 The objects for which the Club is established are:-

- (a) To conduct, administer and maintain a Chartered Club for its Members and for such persons as are authorised from time to time in accordance with the terms of any Charter granted to the Club.
- (b) To provide amenities, cultural activities, promote sports and generally provide an atmosphere where Members may meet and enjoy companionship with one another.

4. MEMBERSHIP

4.1 Membership of the Club shall consist of Full Members, Junior Members, Life Members, Honorary Members and Restricted Members.

- (a) All reference to Full Member is deemed to be inclusive of Life Members.
- (b) All Members must be of an age approved by the Sale of Liquor Act and it's amendments with the exception of Junior members who shall be at least 14 years of age.
- (c) Rules pertaining to Junior Members only:

1. An applicant for Junior Membership must be over the age of fourteen (14) years old and under the minimum legal age for drinking on licensed premises in force at the time of Application.
2. The Application must be proposed and seconded by Full Financial Members, accompanied by a permission to join letter from a Parent or Legal Guardian and must supply proof of age.
3. The Applicant will be required to pay a membership fee at a rate as determined by the Executive Committee.
4. Once the Applicant is admitted to Junior Membership, a badge will be issued indicating Junior Member and their name. This badge is a bona fide I/D and must be worn at all times when in the Club.
5. All Junior Members must join at least one Club Adjunct and pay an annual subscription to that Adjunct. They will abide by the Rules of that Adjunct and will be eligible to play in those Adjuncts Tournaments and any Club Tournaments.
6. The Junior Member will have no voting rights at any Adjunct Meeting or Club Meeting nor will they be permitted to hold any office in the Adjunct or Club.
7. The Junior Member will not be permitted to nominate or second any Application for Membership, sign in any Visitors or approach/enter any restricted areas i.e. TAB, Gaming Room, Bar Area.
8. The Junior Member will obey all Club Rules.
9. Upon reaching legal drinking age, the Junior Membership will be transferred to that of a Full Member.
10. The Junior Member must be accompanied by a Parent or Legal Guardian at all times when visiting the Club.

(d) Rules pertaining to Restricted Members only:

1. Shall be entitled to entry to the Club premises during such hours as may be defined by the Committee.

2. May not hold office in the Club.
3. Have no voice in the business of the Club.
4. Are not eligible to benefits, admission or other privileges that are restricted to Full Members, Junior or Life Membership as determined by the Committee.
5. Are not affiliated to, or a party of any Agreements or associate arrangements held by the Club with any other Organisations or Clubs.
6. An Application for Membership is deemed to be a declaration that the applicant agrees to be bound by this constitution, By-Laws and Club Policies.
7. Must carry evidence of Membership as issued and produce the same on demand to any person authorised to request such evidence by the Committee or Act of Law, namely the Manager or his appointed Representative.
8. Are not entitled to any reciprocal visiting rights.
9. May sign in one other Guest over the age of (18) eighteen years. This Guest must register in the Visitors Log.
10. May be subject to other restriction at the discretion of the Committee.
11. May be a Restricted Member a maximum of 6 visits.

4.2 Full Members including Life Members shall be entitled to Rights and Privileges as follows:

(Excepting Restricted Members & Junior Members as per 4(b) and 4(c))

- (a) Entry to the Club premises during such hours as may be defined by the Committee (See Rule 25).
- (b) The right to hold office in accordance with Rules of the Club.
- (c) An equal voice in all business of the Club.
- (d) Honorary Members shall be Members of an Affiliated Club under the Rules of the New Zealand Chartered Clubs (Incorporated)

Rules and shall be entitled to the social privileges only of the Club but shall not be entitled to invite Guests, take part in any meeting or election nor hold office. Honorary membership may be conferred or terminated by the Committee.

5. ADMISSION OF FULL MEMBERS

Full Member: Males and Females of at least the legal purchasing age may apply to become Full Members of the Club in accordance with the following Rules.

- (a) Each Applicant for Full Membership shall complete the applicable Application Form.
- (b) Each Applicant shall deposit, at the time of Application, a subscription fee as determined by the Committee.
- (c) An Application for Membership is deemed to be a declaration that the applicant agrees to be bound by this constitution, By-Laws and Club Policies.
- (d) Each applicant acknowledges by signing the prescribed Application Form, that he or she has authorised the Club to obtain, check, exchange information with and supply information to, Members of the Club, Club New Zealand and Clubs that are Members of Clubs New Zealand.
- (e) Subject to the foregoing Full Members shall be entitled to:
Enter, access and enjoy the facilities of the Club during times that the Club is open.
Enter any Club with whom reciprocal visiting arrangements are in place, provided it is in accordance with that Club's Rules and; hold office in accordance with this Constitution and have an equal voice in all business of the Club.
- (f) The Committee reserve the right to revoke Full Membership within 90 days of Application if the Full Member is found to have provided false information or is deemed to have breached the Club's Constitution. In the event that Full Membership is revoked;
The Member shall be informed in writing of the decision;

The subscription fee will be refunded in full.

6. TERMINATION OF MEMBERSHIP

- 6.1 **By Resignation** – Full Members may resign their Membership by letter addressed to the Secretary/Manager of the Club to that effect and by paying all subscriptions owing at the date of resignation.
- 6.2 **By Expulsion** – Any Member who misconducts themselves or commits an offence under these Rules renders him or herself liable to expulsion on the majority decision of the Committee. A Full Member shall have the right to appear at and be heard at any meeting considering a complaint against them.
- 6.3 **Appeal** – Any Full Member expelled shall have the right of appeal. Any notice of appeal shall be notified in writing to the Secretary/Manager of the Club, within two (2) weeks of the penalty being imposed.
- 6.4 **Appeals Committee** – By any relevant Appeals Committee decision.
- 6.5 Any Full Member under suspension shall not be allowed on the premises of the Club.
- 6.6 **Restricted** - In accordance with Club Rules and By-Laws and under direction of the Sale of Liquor Act or any other Act of Law, the Committee, the Manager or his representative may revoke the Membership of any Restricted Member at any time, refuse service and take any other action necessary for the protection of the Club, its property, Members, and their Guests, without any refund of any monies paid.

7. SUBSCRIPTIONS

- 7.1 All Subscriptions shall be paid yearly in advance. The Annual Subscription shall be the sum that shall be from time to time determined at the Annual General Meeting or at a General Meeting called for that purpose.
- 7.2 The Subscription year of the Club shall commence on the 1st day of October in each year.

- 7.3 Members who are unfinancial from 1st October each year will cease to gain Club privileges from that date.
- 7.4 Any Full Member on becoming incapacitated by illness or accident, on proof of same being given to the satisfaction of the Club, may have his or her Membership reinstated.
- 7.5 Transferees and new Full Members to the Club shall pay proportionate fees for the remainder of the financial year at the discretion of the Committee.

8. LIFE MEMBERSHIP

- 8.1 The Club at the Annual General Meeting, upon recommendation by the Committee, may grant Life Membership to any Full Member for meritorious service rendered to or on behalf of the Club.
- 8.2 The appointment of a Life Membership must be one of the greatest achievements a Club Full Member can get. Therefore, the Committee may accept a nomination and if approved by them, be sworn to secrecy and have the Annual General Meeting Chairperson announce the same at the Annual General Meeting and present the appropriate badge. The number of Life Members shall not at any time exceed two (2) percent of the total Membership of the Club.

9. COMMITTEE OF MANAGEMENT

- 9.1 The general business, management and control of the Club shall be conducted by a Committee comprising:
 - (1) A President
 - (2) Two (2) Vice Presidents
 - (3) Six (6) Committee members (from which one (1) may be appointed as Treasurer).
- 9.2 The Committee shall be elected in the following manner:
 - (a) Nominations shall open on the 1st day of May in each year and be received by the Club Office no later than the close of trading on the 31st May in each year. Immediately upon receipt of such nomination, a copy shall be placed on the Club noticeboard.

- (b) Nominations shall be in writing on the form provided for the purpose and be signed by the Candidate for Office. The Candidate must be nominated by two (2) Financial Full Members of the Club, who must have been Full Financial Members of the Club for at least twelve (12) months prior to the opening date of nominations in each year. Should an Election for any Office be needed, the Candidates for this Office must supply such personal information as the Committee may require from time to time for purpose of circularising to Full Members to allow them to be more fully informed about the Candidates.
- (c) In the event of there being more nominations than the number required to fill all the positions available, the names of the Candidates shall be included in a form of Ballot Paper which shall be sent to all Full Members by post or email. Such Ballot Papers shall be returned to the Club Office on or before 5pm on the day immediately prior to the Annual General Meeting.
- (d) The result of the Election (which shall be by a secret ballot) will be announced at each Annual General Meeting. In the event of an equality of votes, a coin shall be tossed at the Annual General Meeting to enable a result to be announced.
- (e) In the event of there being less nominations than the number required to fill all the positions, the Candidates nominated shall be declared elected. Any such vacancies shall be filled by the Committee at their first ordinary meeting following the election. Any Full Member so appointed shall hold office only until the next Annual General Meeting.
- (f) In the event of the removal, resignation or death of any Committee person, the vacancy may be filled by the Committee by a majority decision. The person so appointed shall hold office only until the next Annual General Meeting.
- (g) Waged or salaried Employees together with Internal Contractors shall not be eligible for nomination for the Committee.
- (h) Every candidate for the Office of:-

1. **PRESIDENT**, must have been a Financial Full Member of the Club for at least two (2) years at nomination date and served at least one (1) year on the Executive Committee.
2. **VICE PRESIDENT**, must have been a Financial Full Member of the Club for at least twelve (12) months at nomination date and served at least one (1) year on the Executive Committee.
3. **COMMITTEE PERSONS**, must have been a Financial Full Member of the Club for at least twelve (12) months at nomination date.
4. The President shall hold office for a term of one (1) year and retire but shall be available for re-election.
5. The two (2) Vice Presidents and the six (6) Committee Members shall hold office for a term of two (2) years. HOWEVER one (1) Vice President and three (3) Committee Persons will be retained on the Committee in the interest of continuance. The other Vice President and three (3) Committee Persons will retire but shall be available for re-election.

9.3 A Member of the Committee shall vacate their office if they:

- (a) Are absent from three (3) consecutive Meetings without leave of the Committee, and
- (b) Give notice in writing to the Committee resigning their Office, and
- (c) Receive notice in writing from the Committee, calling upon the Member to resign for any reason, which the Committee deems expedient, and they do not resign (with right of appeal).

9.4 A year is deemed from the AGM where the nomination was successful until May when nominations are open. The Committee person will still hold office until the results of the election is known at the AGM.

10. PRESIDENT AND VICE PRESIDENT

- 10.1 The President shall preside at all Meetings of the Club and the Committee. In his/her absence a Vice President shall preside. That if both the President and Vice Presidents are absent the Meeting shall elect a Chairperson. The Chairman of any Meeting shall have a deliberate and casting vote.
- 10.2 The President and Vice Presidents shall be Ex-Officio Members of all Sub-Committees. The President and Vice Presidents shall have the right of entry upon the Club premises or buildings at any time after hours if accompanied by any other Member of the Committee.
- 10.3 The President, Vice Presidents, Committee Members, Chairman of any Meeting of the Club and of the Committee, Club Manager and Duty Manager shall have the power to temporarily suspend any Member from the privileges of the Club who shall after having been duly warned, persist in the creating of a disturbance at any meeting or entertainment.
- 10.4 The President shall be paid an honorarium. This honorarium shall be reviewed and set at each year's Annual General Meeting.

11. TREASURER

- 11.1 A Treasurer shall be appointed by the Committee, and the duties of such Treasurer shall be:-
 - (a) Conduct an on-going audit of the Club's financial affairs.
 - (b) Develop and ensure the implementation of such policies as are required to ensure the financial integrity of the Club.
 - (c) No later than 30th June annually, prepare, in conjunction with the Secretary/Manager, a budget for the financial operations of the Club to 31st March of the following year, and present to the Committee for its approval.

- (d) Report to the Committee on financial trends or any other matters which in the Treasurer's or the Committee's opinion should be raised.

11.2 The Treasurer shall attend the normal Meetings of the Committee but shall not be entitled to exercise a vote on any questions, unless an elected or appointed Member of the Committee. He/she may leave the Meeting after the financial report is accepted by the Committee if he/she wishes.

12. AUDITOR

12.1 An Auditor who shall be a Member of the New Zealand Institute of Accountants shall be appointed by the Full Members annually. He or she shall not hold any other Office in the Club. He or she shall have the right to attend any Meeting of the Club at which the Club's financial affairs are under discussion. The Audit fees shall be determined by the Committee.

13. CLUB MANAGER

13.1 The Club may appoint a Manager who shall be responsible for the day to day maintenance, cleanliness and service of the Club. The engagement and dismissal of such employees as may be essential to provide an adequate and efficient maintenance of the assets and control of the Club and such other duties are conducive to his/her office. His/her salary and remuneration shall be determined by the Committee.

14. SECRETARY

14.1 The Club shall appoint a Secretary whose duties shall be to attend to the accounting and clerical duties of the Club, to take minutes of the Committee and General meetings and generally conform to such regulations as shall from time to time be made by the Committee. His/her salary and remuneration shall be determined by the Committee. Nothing in this Rule shall preclude the engaging of outside professional services in the performance of any of the above duties or from combining the Office of Secretary with that of the Manager.

15. ANNUAL GENERAL MEETING

15.1 The Annual General Meeting of this Club shall be held not later than on or prior to the second Sunday of July in each year at

such time and place as shall be fixed by the Committee. At least twenty-one (21) clear days' notice of such Annual General Meeting stating the nature of the business to be brought before the Meeting shall be given by notice posted on the Club notice board, advertised in the local paper, emailed to or posted to each Full Member, at least twenty-one (21) clear days prior to the date of the meeting.

16. SPECIAL GENERAL MEETING

- 16.1 The Committee may whenever it thinks fit or shall upon requisition in writing by one hundred (100) Full Members convene a Special General Meeting. Any such requisition shall specify the objects of the meeting requisitioned and shall be signed by the Full Members making same and shall be deposited with the Secretary. The Meeting must be convened for the purpose specified in the requisition. Seven (7) clear days' notice specifying the place, the day and the hour of such Special General Meeting and the purpose for which it is held shall be given either by an advertisement on the notice board, email or in a public newspaper circulating in the district. There will be no posting out to Full Members.

17. COMMITTEE MEETINGS

- 17.1 The Committee shall meet regularly and at least once in each calendar month at a time and place to be determined by the Committee.
- 17.2 Any Full Member may upon application to the President, Vice president or Chairman of the Committee meeting attend proceedings as an observer. They shall have no right of speech or involvement.

18. CONDUCT OF GENERAL MEETING

- 18.1 At the Annual General meeting the first business shall be the discussion and adoption of the Annual Report and Balance sheet. The adoption of the Report and Balance Sheet having been moved and seconded, any Full Member may without notice ask any question or move any resolution relative to the report and balance sheet.

- 18.2 Any Full Member intending to move a resolution bearing upon the Management of the Club during the past financial year or regarding any other matter must, unless the resolution can be found on the report and balance sheet, give notice of his/her motion by handing same to the Secretary/Manager twenty-one (21) days before the Meeting and such notice of motion shall be forwarded to each Full Member with notice of the Meeting.
- 18.3 The Annual Rules of debate shall be followed, each Full Member speaking only to each motion or amendment except the mover who may reply. The mover of any resolution or substantial amendment shall be allowed five (5) minutes in which to introduce his/her proposition and ten (10) minutes for reply, or vice versa, any other Speaker will be allowed five (5) minutes. The Chairman shall decide whether any amendment proposed is a substantial amendment or not. If freer discussion on any subject is desired, any Full Member may move that the meeting go into Committee on that subject and such motion shall be immediately put and decided by a show of hands.
- 18.4 The accidental omission of any written notice to any of the Members shall not invalidate any resolution passed at such Meetings.
- 18.5 Any General Meeting may be adjourned to any time not exceeding fourteen (14) days thereafter. In the event of there being no quorum within half an hour after the time fixed for a General Meeting, the Meeting shall stand adjourned for not more than fourteen (14) days. The new date to be fixed by the Committee who shall give at least three (3) days' notice of the Meeting by advertisement and notice on the notice board. In the event of there being no quorum the meeting shall lapse.

19. VOTING

- 19.1 At any General Meeting or Special General Meeting of Full Members every Full Member shall be entitled to be present and to give one vote and no more upon every question, provided however that in the case of equality of votes the Chairman of the meeting shall have a deliberate and casting vote. Voting shall be on voices in the first instance. The Chairman on his/her volition may and on the application of three Full Members, call for a show of hands. On a motion

passed by a majority of those present, the vote shall be taken by secret Ballot.

- 19.2 Any Full Member may move that a vote be taken by secret Ballot.

20. QUORUM

- 20.1 The Quorum for a Meeting of the Executive Committee shall be not less than five (5) of its members.
- 20.2 The Quorum for an Annual General Meeting or Special General Meeting of the Club shall be no less than Fifty (50) Financial Full Members.

21. ACCOUNTS

The Committee shall be caused to keep true accounts:

- 21.1 Of all sums of money received and expended by the Club and the matters in respect of such receipts and expenditure taken place.
- 21.2 Of all assets, credits and liabilities of the Club including any changes and securities of any description affecting and property of the Club.
- 21.3 The Financial year of the Club shall begin on the 1st April in each year and shall expire on the 31st day of March the following year.
- 21.4 The books of accounts shall be kept at the Office of the Club or other such place as the Committee may determine and shall be open to the inspection of active members at reasonable times. All monies received shall be forthwith paid into the Bank approved by the Committee after being entered in the books of the Club as being received.
- 21.5 All payments shall be reported to the Committee for confirmation at the next meeting following pay out, and payment of all monies on behalf of the Club shall be made and signed by two (2) of three (3) appointed signatories appointed by the Committee.

- 21.6 At every Annual General Meeting of the Club the Committee shall present a Statement of Income and Expenditure and a Balance Sheet containing a Summary of the Assets and Liabilities of the Club made to the yearly date. Every such Statement shall be accompanied by a report from the Treasurer as to the state of the Club.
- 21.7 The Club shall make returns required by section 23 of the Incorporated Societies Act 1908 or by such other statutory provision for the time being in force and shall comply with all the requirements of such statute and other Regulations there under.

22. COMMON SEAL

- 22.1 The Club shall have a “*Common Seal*” which shall be kept in the custody and the control of the Secretary/Manager for the time being or the Club’s Solicitor and the documents to be executed by the Club of whatsoever nature shall be available to every Full Member of the Club and shall be executed with the following attestation clause pursuant to a resolution of the Committee:

“The Common Seal of the Whangamata Club Incorporated was hereunto affixed by the Secretary in the presence of two (2) Members of the Committee”.

23. GENERAL POWERS

The Club shall have the power:

- 23.1 To purchase, take on lease or otherwise acquire land and/or buildings and any real or personal property or any estate or interest therein and to hold, develop, improve, lease, sell, exchange, mortgage or otherwise dispose thereof, provided that any transaction or transactions involving the expenditure of in excess of \$150,000.00 shall first be referred in principle by way of an agenda item to an Annual General Meeting or a Special General Meeting called for that purpose.
- 23.2 To invest any monies not required for immediate use in such Government or Local Body securities or on bank deposits as may be deemed advisable with power from time to time to vary

investments for others of a like nature, and to lease or hire or enjoy the benefit.

- 23.3 To make Regulations and By-Laws for the conduct of the Club and discipline required of Full Members
- 23.4 To do all such things as in the opinion of the Club may be incidental at the attainment of any foregoing objects or the exercise of any of the foregoing powers.
- 23.5 No Full Member shall receive any profit salary or emolument from the funds or transactions of the Club except for services rendered or goods supplied at the request of the Committee, or in pursuance of resolution of a General Meeting, on any pretence or any manner whatsoever. Any amounts paid to Full Members or Associates of Full Members shall be reasonable and relative to that which would be paid in an arm's length transaction (being open market value).

24. BORROWING MONEY

- 24.1 The Club shall have the power to borrow or raise or give security for money by the issue of or upon Bonds, Debentures, Debenture Stock, Bills of Exchange, Promissory Notes or other obligations or securities of the Club by Mortgage or charge upon all or any part of the property of the Club or without security and upon such terms as to priority or otherwise as the Club shall think fit.

25. CLUB HOURS

Shall be the discretion of the Committee.

26. GUESTS AND VISITORS

- 26.1 The Club, under its Club Licence or Off Licence, must ensure that alcohol is only sold or supplied to Members, Authorised Customers or Authorised Visitors for consumption on (Club Licence) or off (Off Licence) the Club's premises.
- 26.2 Any Full Member may invite any person as an Authorised Customer (hereon referred to as the Guest) to the Club in accordance with the following:

- (a) By entering the Club premises, a Guest agrees to abide by these Rules.
- (b) All Guests shall enter their name and address in the Club's Signing In Register each time they visit the Club.
- (c) The Full Member accompanying a guest shall also sign the Club's Signing In Register and will at all times be responsible for the conduct of the Guest.
- (d) No Guest shall be sold or supplied alcohol on Club Premises unless the guest is present on the invitation of a Full Member and is the company of the Member and the alcohol is supplied for consumption on the Premises.

26.3 Authorised Visitor (hereon referred to as a Visitor) who is a Member of an Affiliated Club visiting the Club:

- (a) Is deemed to agree to abide by these Rules.
- (b) Has the same rights as a Full Member to be sold or supplied alcohol on or off Club Premises, provided he/she has produced sufficient evidence to an Officer of the Club or Member of its Staff that he/she is a Member of an Affiliated Club.
No person, whether a Member of an Affiliated Club or otherwise, may become a regular or frequent Visitor.

27. OFFENSES

- 27.1 Members who have been convicted of any criminal offence after election to the Club may be liable for suspension from the Club but can be re-elected after a period of twelve (12) months from the date of their expulsion, provided that a three fifths majority of the Committee, votes in favour of such re-election.
- 27.2 The Committee may by resolution suspend any Member who has been convicted of any criminal offence for which the offender is liable to a fine.
- 27.3 Any Member, who causes disturbance, uses bad language, uses or threatens violent behaviour, refuses to leave the premises when asked to do so may be subject to disciplinary procedures.

- 27.4 The Staff Duty Manager may ask any Member to vacate the premises. Within two days an incident report is to be completed and referred via the Club Manager to the Chairperson of the Disciplinary Committee.
- 27.5 The Disciplinary Committee shall consist of five (5) Members of the current Executive Committee as decided by the current Executive Committee.
- 27.6 If disciplinary action is deemed necessary, the Full Member must be notified immediately, and the Disciplinary Meeting held within fourteen (14) days of the alleged misdemeanor. The Full Member is entitled to bring a support person to the meeting but that support person shall take no part in the proceedings unless asked to do so by the Chairperson of the meeting.

28. BOARD OF APPEAL

- 28.1 If a Full Member is dissatisfied with the decision of the disciplinary Committee he/she may ask for a review of that decision by the board of Appeal.
- 28.2 There shall be a Board of Appeal appointed by the Committee consisting of five (5) Members being Financial Full Members of which three (3) shall form a quorum. The Appeal Board shall make its own Rules as to procedure and hear such appeals as notified within fourteen (14) days of receipt of same. The decision of the Appeals Board shall reverse, affirm or amend the determination appealed from and shall be the majority decision of Members present. Such decision shall be final and binding.
- 28.3 No Trustees or Management Committee shall be a Member of the Appeals Board but the Management Committee may appoint one (1) of its number to be present, ex officio without voting power. The Full Member appealing may also be accompanied by a Support Person of his or her choosing who will act only as an observer unless asked to do so by the Board Chairperson of the Meeting.

- 28.4 At a hearing by the Appeals Board only matters relevant to the appeal shall be discussed. The Appellant shall be entitled to bring forward any witness or signed written statement in support of the appeal. The Management Committee shall make available all particulars relevant to the original sentence which the Appeals Board may require.

29. CLAIM TO CLUB PROPERTY

- 29.1 No Member shall have any claim upon the Committee of the Club either collectively or individually or to any property or funds of the Club.

30. DISPUTES

- 30.1 Every minor dispute between a Member and Persons claiming through a Member under these Rules and the Club or an Officer of the Club shall be decided by the Committee and the decision shall be binding and conclusive on all parties without appeal.

31. BY-LAWS

- 31.1 The Full members in General Meeting shall have power to make Regulations and By-Laws dealing with all matters within the jurisdiction of the Club and not provided for in these Rules.
- 31.2 Such Regulations or By-Laws shall not be inconsistent or repugnant to the provisions of the Incorporated Societies Act 1908 and its amendments to these Rules.

32. INTERPRETATION

- 32.1 In the interpretation of these Rules, the decision of the Committee shall be final and binding.

33. REVISION OF RULES

- 33.1 The Rules may be revised or amended by a Resolution passed by a majority of the Full Members for the time being entitled to be present and to vote at any General Meeting of which notice specifying the intention to propose the resolution has been given according to the rules. No addition to or alteration or recession of the rules shall be provided if it affects

the non-profit aims, personal benefit or the winding up clause. The provisions and effect of this document shall be included and implied in any replacement.

34. DISSOLUTION

34.1 The Club may be voluntarily dissolved as provided by Section 24 of the Incorporated Societies Act 1908 and its amendments and all monies or assets left after due settlement of all just debts and the affairs of the Club shall be handed over to some Charitable Institution to be determined upon the next Committee Meeting.

35. GENERAL

35.1 All matters provided for in these Rules shall, at all times be dealt with in accordance with the following “Guiding Principles”:

1. That it is accepted that the Club is established primarily for the benefit and convenience of its Full Members.
2. That the admission of Non-Members should at all times be subordinate to the comfort, well being and satisfaction of the Club’s Full Members.
3. That the admission of Visitors should at all times be regarded as a privilege of the Full Members, granted to enable them to dispense periodic hospitality to their casual Guests and not as a means augmenting to revenue of the Club.
4. That at all times the provision of the Club’s Charter as laid down by the Alcohol Regulatory & Licensing Authority is to be maintained and upheld.

36. The above Rules are in substitution for and revoke and form Rules that have been in force prior to the date of the Member’s resolution approving the Rules herein.

a. Last Amended: Annual General Meeting 9th August 2020

Signed.....Signed.....Signed.....

~~BY-LAWS~~

As at 9th August 2020

1. Under Rule 31 the Committee may make By-Laws (not inconsistent with the Incorporated Societies Act 1908 and not inconsistent with the Sale and Supply of Alcohol Act 2012) for the Regulations and Management of the Club or any part of its business.
2. The following By-Laws may be adopted at the time of the formation of the Club but do not form part of the Rules and may be added to, changed or deleted by the Full Members of the Club without reference to the Registrar of Incorporated Societies and shall be recorded in a By-Laws book kept for the purpose.
 - 2.1 No Member shall give gratuity to any employee of the Club.
 - 2.2 Any Member removing a book, newspaper or other articles which are the property of the Club, from the premises without consent of the Committee and or signing the appropriate loan form or willfully breaking, tearing or injuring any property of the Club and refusing to replace or make good the same shall render himself liable to suspension or expulsion.
 - 2.3 A Property Loan Book shall be kept for the purpose (mentioned in clause 2.2) by the Bar Manager.
 - 2.4 Any Member convicted of bookmaking or indictable offence or committing an offence within or without the Club likely to prejudice the Clubs Charter shall ipso facto cease to be a Member.
 - 2.5 Drunkenness, swearing, obscene language and other disorderly conduct shall not be permitted in the Club premises. Any Member persisting in offending may, after being cautioned by the Duty Manager, render themselves liable to suspension or expulsion. Any such expulsion or suspension must be reported in writing within two days to the President outlining the reasons, and a Meeting of the Committee shall adjudicate accordingly. Any Member of the Committee may approach the Duty Manager regarding issues of concern relating to the behaviour of a Member in the Club.

- 2.5a Membership Card usage. Membership Cards are issued to a specific individual for their use only. Any Member found to be allowing another person to use their Membership Card to gain access to the Club shall render themselves liable to suspension or expulsion.
- 2.6 Suspension by a Committee Member or an Officer of the Club shall mean total exclusion from the Clubs premises from the time of the committal of the offence until such time as the matter has been dealt with by the Committee which may cancel the suspension or confirm it for a determined period of time. The Member shall in all cases be given the right to appeal.
- 2.7 Any disciplinary action taken will be entered in the Minutes of the Committee Meeting together with the name of the Member complained about.
- 2.8 The Committee shall be the sole responsible authority for the interpretation of these Rules and Regulations and By-Laws made thereunder and the decision which shall be given with seven (7) days of the said Committee upon any question of interpretation or upon any matter affecting the Club and not provided for by the Rules or the Regulations and By-Laws made thereunder shall be final and binding on the Members until set aside or varied by and Special General Meeting of the Club to be held fourteen (14) days of the date of such decision of the said Committee.
- 2.9 No games or betting which would constitute a breach of Law shall be allowed on the Club premises.
- 2.10 No sectarian or political discussion shall be allowed in the Club.
- 2.11 No petition, except for the purpose of convening a Special General Meeting as provided for in Rule 16 shall be allowed to circulate or signatures sought on the premises of the Club.
- 2.12 No business cards or notices shall be posted or hung on the premises without the sanction of the Committee, nor shall any Member give the address of the Club in an advertisement or conduct any business in the Club or use the Club address for business purposes.

- 2.13 Members of the Committee shall at all times render every assistance to the Officers and Staff of the Club to maintain order and to prevent infringement of the Rules, Regulation or By-Laws or the terms of any Charter which may from time to time be granted.
- 2.14 No Member of the Staff may influence an Election in any way or manner.
- 2.15 Adjunct Subscriptions are to be subjected to the approval of the Main Committee of the Club.
- 2.16 Members must conform to the standard of dress as defined by the Committee.
- 2.17 Members of the NZ Bowling Association and NZ Woman's Bowling Association maybe sold and supplied liquor on the Club premises provided they have on admission to the premises produced sufficient evidence to an Officer of the Club or Members of its Staff that they are Members of the above Associations. They shall sign the Visitor's Books and be associated with the play of the day.